APPLICATION FORM FOR RESEARCH FUNDING

* Applications should be emailed to Liam Willis, Executive Officer, Gut Cancer Foundation (GCF): [info@gutcancer.org.nz](mailto:info@gutcancer.org.nz) before the closing date outlined on the Request For Proposal.
* Applications should be no more than 6 pages (as a guideline).
* This application should be accompanied by:
  + a one-page spreadsheet as an attachment, showing budget detail. The [GCF Research Budget template](https://www.gutcancer.org.nz/apply-for-funding/) can be used.
  + A copy of the study protocol.
  + Evidence of consultation with Maori Research Advisory Groups
* Applications will be forwarded to the Scientific Advisory Committee who will review the application and make a recommendation to the GCF Board
* During the review process the applicant may be contacted to provide additional information
* A response to the application can be expected by the date specified in the Request for Proposal
* Successful applicants will be required to:
  + Submit a brief report every 6 months, using the GCF Research Funding Report template which will directly reflect the questions asked in this application form.
  + Acknowledge GCF funding in presentations and publication credits.

The application should include the following information (as applicable to the nature of the research project):

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| Section 1: Applicant details (applicant should be Principal Investigator) | |
| Full name (incl title) |  |
| Position |  |
| Phone |  |
| Email |  |
| Where will the study be conducted? | |
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| Are any other New Zealand sites participating? If yes, and they are not included in this application, please state why. | |
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| Section 2: Research project details | |
| Protocol title |  |
| Sponsor (responsible for the overall conduct of trial) |  |
| Lay summary of the study |  |
| Study schema (pictorial and/or description)  Please include study protocol as an appendix | |
| Study timelines:  If clinical study include set-up, recruitment, follow-up and close-out.  If the study is an international study, how do NZ timelines match with global study timelines? | |
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| Clinical study: expected recruitment numbers (global and per NZ site for all sites included in the application) if applicable. | |
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| Section 3: Reasons for doing the study |
| Outline the importance of the study question, its relevance to the New Zealand population, the impact the study outcome will have on gastro-intestinal cancer prevention or treatment, and how the study fits with GCF’s key research priorities: |
| * Improving access for New Zealanders to clinical trials * Supporting clinicians to combine their clinical work with research projects * The development of a dedicated clinical research workforce for upper and lower GI cancers, with a focus on increasing Māori participation * Supporting research and trials that increase equitable outcomes and access for Māori, and other underserved populations in Aotearoa New Zealand |

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| Section 4: Equitable aims of the study |
| Outline how this study contributes to more equitable access and outcomes for Māori and Pacific communities. Please consider the following: |
| * What outcomes will this study address, and how will this study improve inequity in outcomes? * How does this study ensure equitable patient recruitment in relation to both ethnicity and geography? * What career development opportunities for Māori researchers are provided through this study? |

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| Section 5: Equitable co-design |
| Outline the steps taken to consult and co-design this study with Māori. |
| * What consultation process have you undertaken to develop and co-design the study protocol? * Outline the steps you have taken to develop tikanga relating to your research practices? |

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| Section 6: Resources available | |
| Outline the resources available to conduct the study (e.g. staff, facilities, research expertise, availability of the study population) | |
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| Section 6b: Study budget (excl GST) | |
| Total cost of running study |  |
| Total cost per patient (if applicable) |  |
| Amount GCF is being asked to contribute |  |
| Other funding sources? (list sources and amounts) |  |
| Provide a breakdown of the study costs using the attached spreadsheet, for example:  Staff time   * Set-up * Patient-related tasks (e.g. treatment, follow-up visits) * Non-patient-related tasks (e.g. HDEC reporting, maintaining study files)   Protocol-related costs, e.g.   * Pharmacy * Laboratory * Radiology   Other costs, e.g.   * Statistical analysis * Institutional overhead (*note GCF will not fund overheads*)   *Please attach a spreadsheet providing budget detail should be attached to the application.* [*The GCF research budget template can be used*](https://www.gutcancer.org.nz/apply-for-funding/)*.* | |